

Getting Set Up - Shopping Trolley Codes

Welcome to the QR Lost Notification shopping trolley retrieval solution. Below, you'll find essential details to finalise your setup for your supermarket's solution.

Setting up the Solution

Login to Your Customised Software: Access your personalised online software.

Creating a Geo-Fence

- a. Set up a 'Geo-Fence' around your supermarket and its car park area.
- b. This defines the area within which you won't receive notifications for scanned trolleys.
- c. The system guides you through creating this geo-fence easily.
- d. You can modify it later to accommodate any changes as needed.

Setting Up Shopping Trolley Items

- a. Visit the 'Listed Items' page.
- b. Click 'Add New' to set up a shopping trolley item.
- c. Enter an Item name (e.g., Shopping Trolley).
- d. Complete other required details guided by the system.
- e. Tick one or more persons under 'Email Alert To' to receive notifications about lost trolleys.

Adding Other Users

- a. Set up additional users for alerts, like your trolley collector.
- b. Go to 'Administration' --> 'Business Details' --> 'Add New User'.
- c. In your listed shopping trolley item, tick the names of users who should receive alerts.
- d. All users with a tick will get an email alert with the trolley's exact location when scanned as lost.

Printing QR Tags for Trolleys

- a. Most businesses use 'List Items' 'batch' printing for multiple labels.
- b. You can also use 'Print Options' for smaller quantities.
- c. For single labels, print within the item page.

Batch Printing

- a. Click on the Batch Printing icon.
- b. Choose Excel File, Zipped Image file, or label sheet.
- c. Specify the number of labels needed.
- d. Download or create your labels.

Recommended Label Size for Trolley Handle:

Avery Labels A4 - 24 x 64mm x 34mm - L7159. These labels are commonly available from many stationery stores.

For more customised or plastic labels, you might consider a printing service.

Important Note: Don't photocopy or duplicate QR tags. Each QR Tag is uniquely coded, allowing our software to locate each trolley differently in the field. If a QR Tag is damaged, print and replace a new QR tag for that trolley.

Thank you for choosing QR Lost Notification.

If you have any questions, feel free to contact us. We're here to help you make trolley management easier and more efficient.